

## Addendum-2

RFP No. - RN20180004

### **Question**

Are the estimated travel costs to be included in the overall budget with fees, expenses and taxes not exceeding maximum contract value identified in RFP, or are estimated travel expenses in addition to the maximum available budget?

### **Relevant RFP Document Sections**

#### **Technical Proposal – 2. Fees and Expenses (pg. 28 of 54)**

The Fees & Expenses Proposal must clearly state the proposed total fee, plus estimates for disbursements.

The Fees & Expenses Proposal should also include:

- a) A breakdown of the proposed cost of the project by Phase (Phases 1-6 of the Terms of Reference), including the anticipated role for each Resource, daily rate for each Resource, and estimated total number of hours for each Resource.
- b) A proposed schedule for payment aligned to the delivery of work under each milestone ("Milestone Payment Schedule").
- c) An estimate of expenses to be incurred for:
  - Acquisition of any data/works required for the conduct of the work (if not in possession of the Co-Chairs);
  - Allowable travel expenses to attend meetings with the Co-Chairs in Inuvik, as set out in the Terms of Reference and in accordance with the National Joint Council Directive.
  - Any expenses associated with any travel for any additional meetings proposed with the Co-Chairs, as set out in the Proponent's proposed Work Plan and in accordance with the National Joint Council Directive.

The total proposed cost must not exceed the project budget identified

### **Answer**

Estimated travel should be included in the overall budget with fees, expenses and taxes not exceeding maximum contract value identified in RFP.

"All terms and conditions of the RFP remain unchanged"